Course Evaluation Technical Training for Professional Development

Course Title and Number: FILE-AID FOR DB2 - #031460	Date: JANUARY 7, 2009	Primary Instructor: DAVE SILVERBERG

A. Course Objectives: (1 LOW → 5 HIGH)

Circle Degree to which specific course objectives were met or Highlight   (use the numbered objectives on the course profile)

Lowest	→			Highest		Lowest	→			Highest
1.	1	2	3	4	(5)	7.	1	2	3	4	(5)
2.	1	2	3	4	(5)	8.	1	2	3	4	5
3.	1	2	3	4	(5)	9	1	2	3	4	5
4.	1	2	3	4	(5)	10.	1	2	3	4	5
5.	1	2	3	4	(5)	11.	1	2	3	4	5
6.	1	2	3	4	(5)	12.	1	2	3	4	5

B. Course Content and Design

	Lowest	→			Highest
1. Learning objectives were organized and clear.	1	2	3	4	(5)
2 Effectiveness of methodology (lecture, readings, demo	1	2	3	4	(5)
3. Sufficient exercises were used to reinforce and measure learning	1	2	3	4	(5)

C. Quality of Instruction

	Lowest	→			Highest
1. Instructor's knowledge of subject	1	2	3	4	(5)
2. Responsiveness to questions or need for help.	1	2	3	4	(5)
3. Organization and presentation.	1	2	3	4	(5)
4. Presented adequate exercises/examples.	1	2	3	4	(5)

D. Course Administration

	Lowest	→			Highest
1. Course announcements, employee notifications were clear and prompt.	1	2	3	4	(5)
2. Facilities were conducive to learning.	1	2	3	4	(5)
3. Appropriate computer resources were available. (check N/A if applicable)	1	2	3	4	(5)

E. Applications

	Lowest	→			Highest
1. Overall application of course to current duties.	1	2	3	4	(5)

2. What new insights have you acquired as a result of taking this course? (Use back of form; if necessary)

Great class. Very helpful for current work. David very good instructor.

F. Length of Course (X in box of your choice)

Was the course length appropriate for the material covered?   ☐ Too Short   ☒ Adequate   ☐ Too long

G. Did you complete necessary prerequisites listed on profile? ☒ Yes   ☐ No   ☐ N/A

If yes, were they appropriate? _____

List any additional prerequisite(s) you think are necessary.

H. Other Comments (suggestions to improve the course, etc.) use back of form; if necessary

Explain low scores (1 or 2) for sections A-D

☐ DCS	☐ OEEAS	☐ OSES
☒ OASSIS	☐ OESAE	☐ OTSO
☐ ODS	☐ ORSIS	☐ OTHER

NAME (optional): _____

Series _____ Grade _____ Job Title _____

Course Evaluation Technical Training for Professional Development

Course Title and Number: FILE-AID FOR DB2 - #031460	Date: JANUARY 7, 2009	Primary Instructor: DAVE SILVERBERG

A. Course Objectives: (1 LOW → 5 HIGH)

Circle Degree to which specific course objectives were met or Highlight (use the numbered objectives on the course profile)

Lowest	→			Highest	Lowest	→			Highest
1. 1	2	3	4	(5)	7. 1	2	3	4	(5)
2. 1	2	3	4	(5)	8. 1	2	3	4	5
3. 1	2	3	4	(5)	9 1	2	3	4	5
4. 1	2	3	4	(5)	10. 1	2	3	4	5
5. 1	2	3	4	(5)	11. 1	2	3	4	5
6. 1	2	3	4	(5)	12. 1	2	3	4	5

B. Course Content and Design

	Lowest	→			Highest
1. Learning objectives were organized and clear.	1	2	3	4	(5)
2 Effectiveness of methodology (lecture, readings, demo	1	2	3	4	(5)
3. Sufficient exercises were used to reinforce and measure learning	1	2	3	4	(5)

C. Quality of Instruction

	Lowest	→			Highest
1. Instructor's knowledge of subject	1	2	3	4	(5)
2. Responsiveness to questions or need for help.	1	2	3	4	(5)
3. Organization and presentation.	1	2	3	4	(5)
4. Presented adequate exercises/examples.	1	2	3	4	(5)

D. Course Administration

	Lowest	→			Highest
1. Course announcements, employee notifications were clear and prompt.	1	2	3	4	(5)
2. Facilities were conducive to learning.	1	2	3	4	(5)
3. Appropriate computer resources were available. (check N/A if applicable)	1	2	3	4	(5)

E. Applications

	Lowest	→			Highest
1. Overall application of course to current duties.	1	2	3	4	(5)

2. What new insights have you acquired as a result of taking this course? (Use back of form; if necessary)

F. Length of Course (X in box of your choice)

Was the course length appropriate for the material covered?	☐ Too Short	☒ Adequate	☐ Too long

G. Did you complete necessary prerequisites listed on profile? ☒ Yes ☐ No ☐ N/A

If yes, were they appropriate? _____

List any additional prerequisite(s) you think are necessary.

H. Other Comments (suggestions to improve the course, etc.) use back of form; if necessary

Explain low scores (1 or 2) for sections A-D

☐ DCS	☐ OEEAS	☐ OSES
☐ OASSIS	☐ OESAE	☐ OTSO
☒ ODS	☐ ORSIS	☐ OTHER

NAME (optional): _____

Series _____ Grade _CS-09_ Job Title _IT_ _specialist_

Course Evaluation Technical Training for Professional Development

Course Title and Number: FILE-AID FOR DB2 - #031460	Date: JANUARY 7, 2009	Primary Instructor: DAVE SILVERBERG

A. Course Objectives: (1 LOW → 5 HIGH)

Circle Degree to which specific course objectives were met or Highlight   (use the numbered objectives on the course profile)

Lowest → Highest					Lowest → Highest				
1.	1	2	3	(4) 5	7.	1	2	(3)	4 5
2.	1	2	3	(4) 5	8.	1	2	3	4 5
3.	1	2	(3)	4 5	9	1	2	3	4 5
4.	1	2	(3)	4 5	10.	1	2	3	4 5
5.	1	2	(3)	4 5	11.	1	2	3	4 5
6.	1	2	(3)	4 5	12.	1	2	3	4 5

B. Course Content and Design

	Lowest → Highest				
1. Learning objectives were organized and clear.	1	2	(3)	4	5
2 Effectiveness of methodology (lecture, readings, demo	1	2	(3)	4	5
3. Sufficient exercises were used to reinforce and measure learning	1	2	(3)	4	5

C. Quality of Instruction

	Lowest → Highest				
1. Instructor's knowledge of subject	1	2	3	4	(5)
2. Responsiveness to questions or need for help.	1	2	3	4	(5)
3. Organization and presentation.	1	2	3	4	(5)
4. Presented adequate exercises/examples.	1	2	3	4	(5)

D. Course Administration

	Lowest → Highest				
1. Course announcements, employee notifications were clear and prompt.	1	2	3	(4)	5
2. Facilities were conducive to learning.	1	2	3	(4)	5
3. Appropriate computer resources were available. (check N/A if applicable)	1	2	3	(4)	5

E. Applications

	Lowest → Highest				
1. Overall application of course to current duties.	1	2	(3)	4	5

2. What new insights have you acquired as a result of taking this course? (Use back of form; if necessary)

F. Length of Course (X in box of your choice)

Was the course length appropriate for the material covered?	☐ Too Short	☒ Adequate	☐ Too long

G. Did you complete necessary prerequisites listed on profile? ☒ Yes   ☐ No   ☐ N/A

If yes, were they appropriate? _____

List any additional prerequisite(s) you think are necessary.

H. Other Comments (suggestions to improve the course, etc.) use back of form; if necessary

Explain low scores (1 or 2) for sections A-D

☐ DCS	☐ OEEAS	☐ OSES
☐ OASSIS	☒ OESAE	☐ OTSO
☐ ODS	☐ ORSIS	☐ OTHER

NAME (optional): ARLENE CHASE

Series _GS-2210_ Grade _13_ Job Title _IT Specialist_

Course Evaluation Technical Training for Professional Development

Course Title and Number: FILE-AID FOR DB2 - #031460	Date: JANUARY 7, 2009	Primary Instructor: DAVE SILVERBERG

A. Course Objectives: (1 LOW → 5 HIGH)

Circle Degree to which specific course objectives were met or Highlight (use the numbered objectives on the course profile)

Lowest	→			Highest		Lowest	→			Highest
1.	1	2	3	4	(5)	7.	1	2	3	4	(5)
2.	1	2	3	4	(5)	8.	1	2	3	4	5
3.	1	2	3	4	(5)	9	1	2	3	4	5
4.	1	2	3	4	(5)	10.	1	2	3	4	5
5.	1	2	3	4	(5)	11.	1	2	3	4	5
6.	1	2	3	4	(5)	12.	1	2	3	4	5

B. Course Content and Design

	Lowest	→			Highest
1. Learning objectives were organized and clear.	1	2	3	4	(5)
2 Effectiveness of methodology (lecture, readings, demo	1	2	3	4	(5)
3. Sufficient exercises were used to reinforce and measure learning	1	2	3	4	(5)

C. Quality of Instruction

	Lowest	→			Highest
1. Instructor's knowledge of subject	1	2	3	4	(5)
2. Responsiveness to questions or need for help.	1	2	3	4	(5)
3. Organization and presentation.	1	2	3	4	(5)
4. Presented adequate exercises/examples.	1	2	3	4	(5)

D. Course Administration

	Lowest	→			Highest
1. Course announcements, employee notifications were clear and prompt.	1	2	3	4	(5)
2. Facilities were conducive to learning.	1	2	3	4	(5)
3. Appropriate computer resources were available. (check N/A if applicable)	1	2	3	4	(5)

E. Applications

	Lowest	→			Highest
1. Overall application of course to current duties.	1	(2)	3	4	5

2. What new insights have you acquired as a result of taking this course? (Use back of form; if necessary)

F. Length of Course (X in box of your choice)

Was the course length appropriate for the material covered? ☐ Too Short ☒ Adequate ☐ Too long

G. Did you complete necessary prerequisites listed on profile? ☒ Yes ☐ No ☐ N/A

If yes, were they appropriate? _yes_

List any additional prerequisite(s) you think are necessary.

H. Other Comments (suggestions to improve the course, etc.) use back of form; if necessary
Explain low scores (1 or 2) for sections A-D

☐ DCS	☒ OEEAS	☐ OSES
☐ OASSIS	☐ OESAE	☐ OTSO
☐ ODS	☐ ORSIS	☐ OTHER

NAME (optional): _____

Series _____ Grade _____ Job Title _____

Course Evaluation Technical Training for Professional Development

Course Title and Number: FILE-AID FOR DB2 - #031460	Date: JANUARY 7, 2009	Primary Instructor: DAVE SILVERBERG

A. Course Objectives: (1 LOW → 5 HIGH)

Circle Degree to which specific course objectives were met or Highlight (use the numbered objectives on the course profile)

Lowest	→			Highest	Lowest	→			Highest
1.	1	2	3	4	(5)	7.	1	2	3	4	(5)
2.	1	2	3	4	(5)	8.	1	2	3	4	(5)
3.	1	2	3	4	(5)	9	1	2	3	4	(5)
4.	1	2	3	4	(5)	10.	1	2	3	4	(5)
5.	1	2	3	4	(5)	11.	1	2	3	4	(5)
6.	1	2	3	4	(5)	12.	1	2	3	4	(5)

B. Course Content and Design

	Lowest	→			Highest
1. Learning objectives were organized and clear.	1	2	3	4	(5)
2 Effectiveness of methodology (lecture, readings, demo	1	2	3	4	(5)
3. Sufficient exercises were used to reinforce and measure learning	1	2	3	4	(5)

C. Quality of Instruction

	Lowest	→			Highest
1. Instructor's knowledge of subject	1	2	3	4	(5)
2. Responsiveness to questions or need for help.	1	2	3	4	(5)
3. Organization and presentation.	1	2	3	4	(5)
4. Presented adequate exercises/examples.	1	2	3	4	(5)

D. Course Administration

	Lowest	→			Highest
1. Course announcements, employee notifications were clear and prompt.	1	2	3	4	(5)
2. Facilities were conducive to learning.	1	2	3	4	(5)
3. Appropriate computer resources were available. (check N/A if applicable)	1	2	3	4	(5)

E. Applications

	Lowest	→			Highest
1. Overall application of course to current duties.	1	2	3	4	(5)

2. What new insights have you acquired as a result of taking this course? (Use back of form; if necessary)

F. Length of Course (X in box of your choice)

Was the course length appropriate for the material covered? ☐ Too Short ☒ Adequate ☐ Too long

G. Did you complete necessary prerequisites listed on profile? ☐ Yes ☐ No ☐ N/A
If yes, were they appropriate? _____
List any additional prerequisite(s) you think are necessary.

H. Other Comments (suggestions to improve the course, etc.) use back of form; if necessary
Explain low scores (1 or 2) for sections A-D *More examples in book .*

☐ DCS	☐ OEEAS	☐ OSES
☐ OASSIS	☒ OESAE	☐ OTSO
☐ ODS	☐ ORSIS	☐ OTHER

NAME (optional): _____

Series _____ Grade _____ Job Title _____

Course Evaluation Technical Training for Professional Development

Course Title and Number: FILE-AID FOR DB2 - #031460	Date: JANUARY 7, 2009	Primary Instructor: DAVE SILVERBERG

A. Course Objectives: (1 LOW → 5 HIGH)

Circle Degree to which specific course objectives were met or Highlight (use the numbered objectives on the course profile)

Lowest	→			Highest		Lowest	→			Highest
1.	1	2	3	4	(5)	7.	1	2	3	4	(5)
2.	1	2	3	4	(5)	8.	1	2	3	4	5
3.	1	2	3	4	(5)	9	1	2	3	4	5
4.	1	2	3	4	(5)	10.	1	2	3	4	5
5.	1	2	3	4	(5)	11.	1	2	3	4	5
6.	1	2	3	4	(5)	12.	1	2	3	4	5

B. Course Content and Design

	Lowest	→			Highest
1. Learning objectives were organized and clear.	1	2	3	(4)	5
2 Effectiveness of methodology (lecture, readings, demo	1	2	3	4	(5)
3. Sufficient exercises were used to reinforce and measure learning	1	2	3	4	(5)

C. Quality of Instruction

	Lowest	→			Highest
1. Instructor's knowledge of subject	1	2	3	4	(5)
2. Responsiveness to questions or need for help.	1	2	3	4	(5)
3. Organization and presentation.	1	2	3	4	(5)
4. Presented adequate exercises/examples.	1	2	3	4	(5)

D. Course Administration

	Lowest	→			Highest
1. Course announcements, employee notifications were clear and prompt.	1	2	3	4	(5)
2. Facilities were conducive to learning.	1	2	3	4	(5)
3. Appropriate computer resources were available. (check N/A if applicable)	1	2	3	4	(5)

E. Applications

	Lowest	→			Highest
1. Overall application of course to current duties.	1	2	(3)	4	5

2. What new insights have you acquired as a result of taking this course? (Use back of form; if necessary)

F. Length of Course (X in box of your choice)

Was the course length appropriate for the material covered?	☐ Too Short	☒ Adequate	☐ Too long

G. Did you complete necessary prerequisites listed on profile? ☒ Yes ☐ No ☐ N/A

If yes, were they appropriate? _____

List any additional prerequisite(s) you think are necessary.

H. Other Comments (suggestions to improve the course, etc.) use back of form; if necessary
Explain low scores (1 or 2) for sections A-D

☐ DCS	☐ OEEAS	☐ OSES
☐ OASSIS	☐ OESAE	☐ OTSO
☐ ODS	☐ ORSIS	☐ OTHER

NAME (optional): _____

Series _____ Grade _____ Job Title _____

Course Evaluation Technical Training for Professional Development

Course Title and Number: FILE-AID FOR DB2 - #031460	Date: JANUARY 7, 2009	Primary Instructor: DAVE SILVERBERG

A. Course Objectives: (1 LOW → 5 HIGH)

Circle Degree to which specific course objectives were met or Highlight (use the numbered objectives on the course profile)

Lowest	→			Highest		Lowest	→			Highest
1.	1	2	3	4	(5)	7.	1	2	3	4	(5)
2.	1	2	3	4	(5)	8.	1	2	3	4	5
3.	1	2	3	(4)	5	9	1	2	3	4	5
4.	1	2	3	4	(5)	10.	1	2	3	4	5
5.	1	2	3	4	(5)	11.	1	2	3	4	5
6.	1	2	3	4	(5)	12.	1	2	3	4	5

B. Course Content and Design

	Lowest	→			Highest
1. Learning objectives were organized and clear.	1	2	3	4	(5)
2 Effectiveness of methodology (lecture, readings, demo	1	2	3	4	(5)
3. Sufficient exercises were used to reinforce and measure learning	1	2	3	4	(5)

C. Quality of Instruction

	Lowest	→			Highest
1. Instructor's knowledge of subject	1	2	3	4	(5)
2. Responsiveness to questions or need for help.	1	2	3	4	(5)
3. Organization and presentation.	1	2	3	4	(5)
4. Presented adequate exercises/examples.	1	2	3	4	(5)

D. Course Administration

	Lowest	→			Highest
1. Course announcements, employee·notifications were clear and prompt.	1	2	3	4	(5)
2. Facilities were conducive to learning.	1	2	3	4	(5)
3. Appropriate computer resources were available. (check N/A if applicable)	1	2	3	4	(5)

E. Applications

	Lowest	→			Highest
1. Overall application of course to current duties.	1	2	(3)	4	5

2. What new insights have you acquired as a result of taking this course? (Use back of form; if necessary)

Benefits of the F/A abilities over similar products. + Ease of use.

F. Length of Course (X in box of your choice)

Was the course length appropriate for the material covered? ☐ Too Short ☒ Adequate ☐ Too long

G. Did you complete necessary prerequisites listed on profile? ☒ Yes ☐ No ☐ N/A

If yes, were they appropriate? _____

List any additional prerequisite(s) you think are necessary. _____

H. Other Comments (suggestions to improve the course, etc.) use back of form; if necessary

Explain low scores (1 or 2) for sections A-D

Instructor lectured + used ISPF sessions to present material, though we did not always use book to follow along, so book is more a future reference manual.

☐ DCS	☐ OEEAS	☐ OSES
☐ OASSIS	☒ OESAE	☐ OTSO
☐ ODS	☐ ORSIS	☐ OTHER

NAME (optional): _____

Series ___334___ Grade ___14___ Job Title ___IT SPECIALIST___

Course Evaluation Technical Training for Professional Development

Course Title and Number: FILE-AID FOR DB2 - #031460	Date: JANUARY 7, 2009	Primary Instructor: DAVE SILVERBERG

A. Course Objectives: (1 LOW → 5 HIGH)
Circle Degree to which specific course objectives were met or Highlight (use the numbered objectives on the course profile)

	Lowest → Highest						Lowest → Highest				
1.	1	2	3	(4)	5	7.	1	2	3	(4)	5
2.	1	2	3	(4)	5	8.	1	2	3	4	5
3.	1	2	3	(4)	(5)	9	1	2	3	4	5
4.	1	2	3	(4)	5	10.	1	2	3	4	5
5.	1	2	3	(4)	5	11.	1	2	3	4	5
6.	1	2	3	4	(5)	12.	1	2	3	4	5

B. Course Content and Design

	Lowest → Highest				
1. Learning objectives were organized and clear.	1	2	3	(4)	5
2 Effectiveness of methodology (lecture, readings, demo	1	2	3	(4)	5
3. Sufficient exercises were used to reinforce and measure learning	1	2	3	(4)	5

C. Quality of Instruction

	Lowest → Highest				
1. Instructor's knowledge of subject	1	2	3	4	(5)
2. Responsiveness to questions or need for help.	1	2	3	4	(5)
3. Organization and presentation.	1	2	3	(4)	5
4. Presented adequate exercises/examples.	1	2	3	4	(5)

D. Course Administration

	Lowest → Highest				
1. Course announcements, employee notifications were clear and prompt.	1	2	3	(4)	5
2. Facilities were conducive to learning.	1	2	3	(4)	5
3. Appropriate computer resources were available. (check N/A if applicable)	1	2	3	(4)	5

E. Applications

	Lowest → Highest				
1. Overall application of course to current duties.	1	2	(3)	4	5

2. What new insights have you acquired as a result of taking this course? (Use back of form; if necessary)

F. Length of Course (X in box of your choice)
Was the course length appropriate for the material covered? ☐ Too Short ☒ Adequate ☐ Too long

G. Did you complete necessary prerequisites listed on profile? ☒ Yes ☐ No ☐ N/A
If yes, were they appropriate? _____
List any additional prerequisite(s) you think are necessary.

H. Other Comments (suggestions to improve the course, etc.) use back of form; if necessary
Explain low scores (1 or 2) for sections A-D

☐ DCS	☐ OEEAS	☐ OSES
☐ OASSIS	☐ OESAE	☐ OTSO
☒ ODS	☐ ORSIS	☐ OTHER

NAME (optional): _____
Series ___2210___ Grade __12__ Job Title _IT Specialist_

Course Evaluation Technical Training for Professional Development

Course Title and Number: FILE-AID FOR DB2 - #031460	Date: JANUARY 7, 2009	Primary Instructor: DAVE SILVERBERG

A. Course Objectives: (1 LOW → 5 HIGH)

Circle Degree to which specific course objectives were met or Highlight (use the numbered objectives on the course profile)

Lowest	→			Highest		Lowest	→			Highest
1.	1	2	3	4	(5)	7.	1	2	3	4	(5)
2.	1	2	3	4	(5)	8.	1	2	3	4	5
3.	1	2	3	4	(5)	9	1	2	3	4	5
4.	1	2	3	4	(5)	10.	1	2	3	4	5
5.	1	2	3	4	(5)	11.	1	2	3	4	5
6.	1	2	3	4	(5)	12.	1	2	3	4	5

B. Course Content and Design

	Lowest	→			Highest
1. Learning objectives were organized and clear.	1	2	3	4	(5)
2 Effectiveness of methodology (lecture, readings, demo	1	2	3	4	(5)
3. Sufficient exercises were used to reinforce and measure learning	1	2	3	4	(5)

C. Quality of Instruction

	Lowest	→			Highest
1. Instructor's knowledge of subject	1	2	3	4	(5)
2. Responsiveness to questions or need for help.	1	2	3	4	(5)
3. Organization and presentation.	1	2	3	4	(5)
4. Presented adequate exercises/examples.	1	2	3	4	(5)

D. Course Administration

	Lowest	→			Highest
1. Course announcements, employee notifications were clear and prompt.	1	2	3	4	(5)
2. Facilities were conducive to learning.	1	2	3	4	(5)
3. Appropriate computer resources were available. (check N/A if applicable)	1	2	3	4	(3)

E. Applications

	Lowest	→			Highest
1. Overall application of course to current duties.	1	2	3	4	(5)

2. What new insights have you acquired as a result of taking this course? (Use back of form; if necessary)

F. Length of Course (X in box of your choice)

Was the course length appropriate for the material covered?	☐ Too Short	☒ Adequate	☐ Too long

G. Did you complete necessary prerequisites listed on profile? ☒ Yes ☐ No ☐ N/A

If yes, were they appropriate? _Yes_

List any additional prerequisite(s) you think are necessary.

H. Other Comments (suggestions to improve the course, etc.) use back of form; if necessary

Explain low scores (1 or 2) for sections A-D

☐ DCS	☐ OEEAS	☐ OSES
☐ OASSIS	☐ OESAE	☐ OTSO
☒ ODS	☐ ORSIS	☐ OTHER

NAME (optional): _____

Series _____ Grade _____ Job Title _____

Course Evaluation Technical Training for Professional Development

Course Title and Number: FILE-AID FOR DB2 - #031460	Date: JANUARY 7, 2009	Primary Instructor: DAVE SILVERBERG

A. Course Objectives: (1 LOW → 5 HIGH)

Circle Degree to which specific course objectives were met or Highlight (use the numbered objectives on the course profile)

Lowest → Highest						Lowest → Highest				
1.	1	2	3	4	**5**	7.	1	2	3	4	**5**
2.	1	2	3	4	**5**	8.	1	2	3	4	5
3.	1	2	3	4	**5**	9	1	2	3	4	5
4.	1	2	3	4	**5**	10.	1	2	3	4	5
5.	1	2	3	4	**5**	11.	1	2	3	4	5
6.	1	2	3	4	**5**	12.	1	2	3	4	5

B. Course Content and Design

	Lowest → Highest				
1. Learning objectives were organized and clear.	1	2	3	4	**5**
2 Effectiveness of methodology (lecture, readings, demo	1	2	3	4	**5**
3. Sufficient exercises were used to reinforce and measure learning	1	2	3	4	**5**

C. Quality of Instruction

	Lowest → Highest				
1. Instructor's knowledge of subject	1	2	3	4	**5**
2. Responsiveness to questions or need for help.	1	2	3	4	**5**
3. Organization and presentation.	1	2	3	4	**5**
4. Presented adequate exercises/examples.	1	2	3	4	**5**

D. Course Administration

	Lowest → Highest				
1. Course announcements, employee notifications were clear and prompt.	1	2	3	4	**5**
2. Facilities were conducive to learning.	1	2	3	4	**5**
3. Appropriate computer resources were available. (check N/A if applicable)	1	2	3	4	**5**

E. Applications

	Lowest → Highest				
1. Overall application of course to current duties.	1	2	3	4	5

2. What new insights have you acquired as a result of taking this course? (Use back of form; if necessary)

F. Length of Course (X in box of your choice)

Was the course length appropriate for the material covered? ☐ Too Short   ☑ Adequate   ☐ Too long

G. Did you complete necessary prerequisites listed on profile? ☑ Yes ☐ No ☐ N/A

If yes, were they appropriate? _____

List any additional prerequisite(s) you think are necessary.

H. Other Comments (suggestions to improve the course, etc.) use back of form; if necessary

Explain low scores (1 or 2) for sections A-D

☐ DCS	☑ OEEAS	☐ OSES
☐ OASSIS	☐ OESAE	☐ OTSO
☐ ODS	☐ ORSIS	☐ OTHER

NAME (optional): _____

Series _____ Grade _____ Job Title _____